

Minutes
Executive Board Meeting
January 31, 2022
Webex

Present: Randy Lowden, Chris Grine, Michael Hill, Tom Beecher (arrived 6:58), TJ Suhevich, Mark Hopkins, Eric Kowalski, Dave Reitz, Otto Tancaitor

Absent:

Guests: Tim McCoy, Terry Eguaoje

1. **Call to Order** – Mr. Lowden called the meeting to order at 6:36 PM. Declared there was a quorum.

2. **Minutes** –

- Upon duly made motion by Mr. Grine and second by Mr. Kowalski the Board approved the following resolution: *RESOLVED that PA West Soccer approve the minutes from the September 2021 meeting as presented.*
- ***Upon duly made motion by Mr. Grine and second by Mr. Kowalski the Board approved the following resolution: RESOLVED that PA West Soccer approved the minutes from the November 2021 meeting as amended to include comment on Tap-N-Pay and Tracer agreements.***

3. **Item for Action**

- Approval of email votes on changes to the Investment Policy and enjoining Paul Halford through the end of February on a monthly basis. *Upon duly made motion by Mr. Grine and second by Mr. Kowalski the Board approved the following motion: RESOLVED that PA West Soccer confirm email votes taken amending the PA West Soccer Investment Policy and continuing Mr. Halford's employment as ODP Director through February 28.*
- State Referee Committee - Mr. Lowden proposed consideration of bringing the SRC back into the state association. Discussion included creating a list of benefits. Board members were asked to consider the idea for future discussion.

4. **Presidents Report**

- Strategic Plan – Mr. Lowden requested a resumption of work on the Strategic Plan. Monday, Feb. 7 from 6:30-7:30 PM was agreed.
- SYRA – Mr. Lowden shared that he had informed Mr. Newman he would not be reappointed. The Board expressed some concerns about the action. Mr. Lowden agreed to discuss further with Mr. Grine and Mr. Hill.
- President Elections

5. **VP Youth Report**

- Mr. Grine reported the Futsal State Cup had concluded

6. **VP Adult Report**

- Mr. Hill reported he has been trying to identify a new registration provider as the Adult Division's current provider was planning to discontinue service. He would be testing Team Pass.

- Mr. Hill inquired if the state office had received any registration from Erie as it was supposed be sent to the office.

7. Director of Coaching

- Reviewed upcoming coaching education courses and programs.

8. Executive Director

- Mr. McCoy shared that he had procured 5K from Dick's Foundation to support the program with the YMCAs located in Pittsburgh's Hill District.
- He indicated the search is underway for Gwen's replacement and the recommended wage is 18.00 per hour.
- Mr. McCoy noted he would be meeting with Tracer later in the month to set up plans for this spring.

9. Treasurer

- Mr. Beecher reported the PPP loans had both been forgiven.
- He stated the annual audit was about finished; drafts of the documents were being reviewed
- Policy 401-Upon duly made motion by Mr. Hopkins and second by Mr. Reitz the Board approved the following resolution: *RESOLVED that PA West Soccer amend policy 401 to include various housekeeping changes and amend payroll submission from bi-monthly to bi-weekly.*

10. Unfinished Business

- AGM Policy on electronic voting. Mr. Lowden has identified two prospective systems; Neon One and Election Buddy will be providing test opportunities.

11. New Business

- AGM – Agreed to July 17 at 2:00 PM. Mr. McCoy will find a hotel.

12. Adjournment – 8:35 PM